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Town of Northumberland
Board of Selectmen
Meeting Minutes - Draft
Date: Monday, April 7, 2025
Place: Town Meeting Room – 10 Station Square
Time: 6:00 P.M.

Board members present: Jim Weagle, Keith Bronson, Al Rossetto
Others present: Tammy Letson, Glenn Cassady, Kathy Wiles, Pete Marshall, Norm Cotter, Kathy Frechette, Judy Fox, Kyle Foster – VC3, Jim Davis, Ryan Shannon, Jodi Paradis, Odir Silva, Rick Archer, Anna Belanger, Starlyn Dupont, Sheila Smith, Reggie & Terri Charron, Andre Brasseur, Melinda Kennett, Cody Marsh-Stone, Ashleigh Ryan, Nick Roy – Umbral, Danielle Lesieur – Reboot IT

1. **Chairman Opens the Meeting:** J. Weagle opened the meeting at 6:00 pm.

2. **Pledge of Allegiance:** All

3. **Selectboard Appointments:** Done previously

4. **Acceptance of Minutes:** 03/17/2025

There are 2 minor corrections in wording noted on the 03/17/25 – EMS Chiefs report – 277 transfers change to *277 transports* and 400 transfers change to *400 transports*.

Motion to change the 03/17/25 minutes as shown above by: K. Bronson
2nd by: A. Rossetto, All in Favor 3-0

Motion to approve the 03/17/2025 minutes as corrected by: K. Bronson
2nd by: A. Rossetto, All in Favor 3-0

5. **Department Head Business:** Highway/Water/Sewer

Highway – Glenn Cassady, Road Agent

- The weather has been playing tricks on us!! Old Man winter won't give up, we had 5" of snow a week ago, been busy competing with the weather. With freezing rain and snow on the dirt roads, plowing was hard to accomplish without tearing them up.
- We have been chasing potholes and ruts. We can't tackle the dirt roads yet, we want to smooth some things out before the grader comes in.
- Today, we got a delivery of cold patch so the crew worked on doing some patching.
- It's spring clean-up time. The main goal is to get the sidewalks, sides of the road cleaned up and rake off lawns. Get ready for summer.
- We are working in the garage in between jobs.
- Glenn has contacted a couple of loggers for some wood. We haven't been able to get to the Town lots for firewood. We didn't get any purchased while the ground was froze. He's working on buying some to cut and split so it can dry for the coming year.
- Will start taking up sections of sidewalks to repair, need to do some patching on some others as well.

- Top priority is getting the dirt roads smoothed out, the grader usually comes the first week of May.

Water/Sewer – Reggie Charron, Superintendent

Sewer:

- Had our DES inspection on March 27th, it's been 2 years. It took about 4 hours, they didn't find anything wrong.
- The lagoons are thawed out. Now waiting for warmer weather; we need to pull an aerator and put a new motor on. Then will send a couple out for re-builds. Will need to get out there in a boat.

Water:

- 1st Quarter water readings are done as of April 3, the bills will go out soon. There will be 2 inserts 1) Consumer Water Reports and 2) we will include a notice to send pictures if you haven't already sent them. We are constantly working on that project.
- RWP – Reggie doesn't think we need to be running any water now.
- Hill Project – The RR, we are still waiting on the entry permit for permission to start working on the sewer end to get the pipes cleaned and lined. Materials need to be ordered, we're getting bogged down by the RR. Reggie has a concern re: an email received last week that Tammy will discuss. Ordered 10 hydrants, we will get reimbursed. He wanted them to match the others in Town. He had to get the required certification for them, so we have that and they have been sent out for the funding end of it. We are trying to get prepared to get started anytime. We need to get back out and put blue paint down, so they know what they are looking at.
- There will be a cybersecurity class here on April 28, 2025, at 9:15 am. Granite State Rural Water is putting it on for all operators in the north country. It's needed for our license renewals. It's free.

6. Requested Agenda Matters:

a. Farmer's Market- Granite Guild – Rick Archer, requested permission to have the Farmers Market at the small ballfield starting on June 25th – October 1, Wednesdays - 5 pm – 8 pm. Tammy said the only request the Rec Commission had was to keep the bathrooms closed. Last year there were supplies missing and the bathrooms were a disaster after the Farmers Mkt. Al asked R. Archer about getting a portable potty and parking. Rick said they are not allowed to park on the field and will make arrangements for a porta potty or other sanitary means.

Al asked how many attend the Farmers Market? Rick said there are usually 10-15 vendors and the public varies depending on the weather. Al asked if there is a # of people formular per porta potty. S. Dupont is one of the vendors and said she would be happy to volunteer to clean the bathrooms. Al said that could open up a liability to the Town. Tammy said there is a clause in our insurance to cover volunteers. K. Bronson said if you are holding an event, he feels they should provide a porta potty, which takes care of everything. You wouldn't have to rely on volunteers or the Town cleaning it up. S. Dupont said she is volunteering just to do good, it's not a liability if she is willing to volunteer on her own behalf.

Cal Ripken uses the bathrooms at the snack shack and they have volunteers that clean them. Keith said a porta potty isn't that expensive. Tammy said a portable toilet vendor might not want to drop one off for just a couple of hours each week and then pick it up. If it's left there for the week, that opens it up for everyone. The Market will be open on Wednesdays from 5:00 pm – 8:00 pm. There was a concern with the porta potty getting misused. The bathrooms would be the simplest solution. K. Frechette commented that people can't really get into anything else at the snack shack bathroom. The Granite Guild could clean up and donate some supplies. Al asked if we allow it to be used, can the Rec Comm. stop in to check on it? J. Weagle said he could stop in, he's on the Rec Comm and maybe the Director could stop in as well (during the summer months). R. Shannon asked if the bathroom is locked. Yes it is, he suggested having to request a key, then you know who or how many are using it. J. Weagle said we can decide on the field tonight and advise on the bathroom.

Motion to approve use of the field for the Farmers Market from
June 25 – October 1 by: K. Bronson
2nd by: A. Rossetto, All in Favor 3-0

7. Town Administrator Business:

a. Review/Approve IT Contract – All three of the companies are here tonight; Danie – Reboot, Kyle – VC3, and Nick – Umbral.

Nick - Umbral – Nick asked if the Board had any further questions on the contract and/or proposal. Umbral would like to be the service provider for IT services. Al asked if their services are re-active or pro-active and what services do you provide to keep the bad actors at bay. Nick said part of the contract is, EDR–End Point Detection Response, Anit-Malware, as well as a SOC - Security Operations Center, which looks for hacking behaviors. Umbral is pro-active. When something happens in the Town Clerks office, we cut it off from the network. Then we will give you a call and start remediation. Al said he's heard that the hacker can access the system and it just sits there. How do you defend against that or be aware of that. Nick suggested some of the info would be better during non-public, due to RSA 91A – Anti Terrorism. The programs are monitoring in the background, if something is suspicious it will notify us and then we check with you. It's always sniffing.

M. Kennett asked if they do a backup every night. Nick said it depends on what it is, we have different tiers but yes we will. She asked about support, Nick said the contract terms are M-F, 8-5, afterhours it depends on the contract. Min also asked how far away is he? They are based in Amherst, about 2 hours.

Kyle Foster - VC3 – When he met with Tammy, he heard we are looking for a strategic advisor. Admin access and clear documentation happens during onboarding with us. We deploy agents and build out a knowledge base so anyone that touches your account has a clear and transparent understanding of the nuts of bolts. We give you a backup disaster recovery team and true managed back up disaster recovery services and eyes on glass security team.

VC3 is a SOC II / Type 2 organization, which we pay a lot to keep. It means we have designated people that are designated to eyes on glass watching 24-7. The partnership provides true transparencies across all of our teams as well as with the key stakeholders involved. We will provide subject matter experts and resources to provide overlapping support for any changes in staffing.

We would want to be introduced to all your third party accounts – Motorola, police cams, phone systems, engineers, etc. For example: If there is an issue at 9:00 pm on Friday, we reach out to Motorola, remediate it and fix by Monday. On top of that, to your point about being pro-active versus re-active, we'll provide the Town with strategic quarterly alignment meetings to keep everyone on track. Another resource that the Town will be provided is an account manager, this person would be making sure that you're not overspending in licenses and that you're using the right licenses that fit the Town.

There's a lot of MSP's out there, but it's all about choices. Our choice is to serve those who serve. We're the number one provider for local governments. We support over 1100 municipalities and we choose to further develop and enhance our relationships. It starts with Dave M. our VP. We are partners with 14 state leagues, we go in and we built intimate relationships with the towns. They are also partners with the National League of Cities.

Onboarding is an introduction which is a dedicated team, you will have a project manager and implementation specialist (a local resource), a strategic advisor (a local resource, under 2 hours away) to build out the timelines based on your needs. We want to tailor this for you. They have a dedicated security team, onboarding team, project team and act development team. RPI is fairly new. We talked about the disaster recovery team.

Kyle spoke about VC3's growth, they are at the top for training employee's on the latest and greatest technology like AI. VC3 has the capacity to scale up or down; we've been doing this 31 years. We will assess the environment, improve it, manage it and take you to higher ground. The proposal is a fully managed solution, we will provide 24/7 coverage.

We heard a NH town that recently had a phishing attack that cost them $750,000. Cyber security is becoming more prevalent and it's not going away. Al asked if have any of your clients been hacked?

What happened and how does your firm respond when a client gets attacked. Kyle said we have had attacks; it was a scenario where they didn't want to use MFA (multi factor authentication) and they got attacked. A lot of Towns will come to us after an attack. We would lay out the procedure with you during onboarding and further discussed that process. Al asked questions about the systems and signing in. Tammy said it would request another method of ID.

Michelle Randall commented when working remotely we have to use MFA, it's a app through our fire wall. There is an app on our phone that we get a code from to put into the computer. At another PD she works at they use fobs. There are some aspects that we already have MFA on. The new CJIS requirements are going to require the PD to be 100% MFA, which she hasn't taken on yet. Her current IT company is pro-active, not re-active; when there is a problem she calls and tries to figure out the problem. Reggie commented with all the training he's had, it's a Town like us that would get hacked. Kyle further explained. Tammy said our insurance company has a division for cyber insurance, their mantra is: It's not if, it's when you will get attacked. No matter the layers, it's not failsafe. Examples: The city of Baltimore had their 911 hacked – they shut down for over 24 hrs. The hackers said pay up if you want it back. It's scary.

Danielle Lesieur - Reboot – Reboot currently provides our IT Service. They have been in business for about 20 years. We acquired Profile Technologies and kept their staff. They have over 35 years of experience combined in about 8 staff members. We specialize in municipalities; we are all CJIS certified, we are very re-active. We also include EDR and get alerts when something happens so we can take immediate action. We are doing quarterly backups; we have a Soc II offering if needed. In the proposal we included email and security awareness training. We have techs within 30 minutes of Northumberland; we do have after hours, if there is an issue the main line can be called. No matter what time of day someone is always there to answer the phone. Going forward we have the staff needed to continue to be pro-active. Even at 2:00 am. we will get a page and are fully aware of what's going on.

Tammy commented that when she was first hired, which was prior to Rebook IT providing MSP services, our backups were only being made to the server, she had it fixed quickly. Dannielle said the server backs up every 2 hours; they can do a restore to the last backup to get us up sooner. They are working on getting SOC II, we are in the process of getting everyone trained. Nick said Umbral is working on it as well.

CJIS (Criminal Justice Investigation System). Michelle commented there are a lot of procedures that need to be followed. There is a reason for us having 2 separate wi-fi's. We are not 100% CJIS qualified, but she does the best she can to meet the minimums. She needs back up for it. Umbral and VC3 are CJIS certified. Danielle said they are working on getting all their people certified.

The Board reviewed the Reboot proposal. We have one contract just for the Town Office; the Transfer Station and the others are all stand-alone machines that are not in the network, other than the PD. Reboot submitted 2 proposals, one for the Town Office and another for the Public Works and Public Safety Depts. Tammy noted there is a typo in the Reboot contract; Dani agreed.

M. Kennett said from her years of experience; if the computers are down, it's important to have someone that can be here quickly. Tammy verified with Kyle from a previous meeting, she had said that the VC3 people would be sub-contractors, they are not, they are direct employee's of the company. Everybody that would send someone in are direct employees of their company.

J. Weagle said we will move this to Non-Public session to make the final decision and will get back to the companies.

b. Record Selectmen's Meeting – (Video) Tammy said one member of the Board has approached her about video recording the meetings and putting it on the new web-site. The new web-site does allow for that; she reached out to our current provider of securities who does the cameras and also reached out to Dustin Supernois – DS Security. She recommended an OWL, it has multiply camara's and will point the camera to whoever is speaking. It doesn't record, but can be hooked up to a platform that does record. It would be the cost of an OWL and the cost of a chrome book. The Board would need to

know how to turn it on. Al said it would sit at the end of the table and record both visual and audio of the public meeting(s). It would then be uploaded to the web-site. When the Board is up here we are spending other people's money; a lot of people can't make it to the meetings. He wants us to provide access for others. It would all be there; he would like to see it go to the Town web-site so people can understand what's going on. J. Weagle said the cheapest way to do it is through YouTube. To upload the web-site could be costly. M. Kennett said most other Towns put a link to their YouTube page. R. Shannon said it would be unedited, that's why we record. There has been important information edited out.

D. Lesieur said you could stream it live and then post it to the website. O. Silva commented that Face Book live is the cheapest way to do it. Min agrees with that but she thinks that on June 1 the FB live is going away. Al would just like the whole meeting un-interrupted recorded and posted. R. Shannon said it brings transparency, it's good PR.

Cost - Tammy said the OWL is just one option, she has seen it from $1,000 - $2,500. Dustin said he would like to weigh in on items, but there is a big cost difference to whether you are going to record and post or do a live feed. He will give us a quote once he has that info. The Board is in agreement to do this. K. Bronson asked how much we are going to spend and is it in the budget? Tammy said it's not in the budget, we would have to try and find the money. She didn't recommend making a decision tonight, but it sounds like the Board would like to go live. She will reach out to Dustin and if any of the IT companies want to weigh in, they are welcome to do so.

c. Face Book Page – Tammy has had 2 employees come in to request a Town Face Book page. The comments would be turned off, it would be informational only. She understands there is a way to have multiple admins and recommended that the IT company maintains one of the admin's for the page. M. Kennett said when she was doing the official page before, it was basically a bulletin board. It was effective. D. Lesieur commented that we could create a Northumberland email like a distribution list instead of a personal email. A distribution group with all of the Board in it is - someone sends an email to the group and everyone on the Board would get it. A shared mailbox is its own mailbox that people have access to. But they would have to access from a different account. There is no license involved with it unless you want to log into the email separately.

d. Assessing Contract - Update re: the group of towns that are working on a multitown assessing contract; another town has taken care of the RFP's. They have sent them out and will compile info; they have an extended date. We don't have a response yet. Our current firm is not willing to do pickups but are willing to do anything else on a per hour basis. DRA looked at the contract and approved. Worst case scenario if we can't get a firm, DRA has to help us with our pickups, but will charge for it. J. Weagle noted that they would give us guidance if needed.

Motion to sign the assessing contract by: K. Bronson
2nd by: A. Rossetto, All in Favor 3-0

e. Sign Location for Project – DeFelice is the contractor for the hill project, they have reached out to see where it can be put up. We are required through the granting agencies to have a billboard concept sign that shows where the money came from. DES and USDA has worked together so it can be on one sign. DeFelice has ordered the sign. When Tammy spoke with Steve, she thought it could be put along the guardrail near their trailer. Steve suggested the other end of the guardrail where everyone can see it. The sign won't be any larger than 4 x 8. Last time it was placed between Addies old garage and Melcher Court. Discussion ensued re: the dimensions and where to locate it. It can be on Town property at Station Square, back from the street.

Motion to put the sign in the Station Sq. parking lot by: K. Bronson
2nd by: A. Rossetto, All in Favor 3-0

With USDA there is a 5 year clock to spend the money, they started the clock when a previous Board signed it. We are in year 4, Tammy will confirm the exact date. This could be tight with the weather and we may have to extend the construction season. USDA say's it's a 5 year count down from when it was signed. Reggie said we are limited to our construction season, he's concerned that it will need to be extended. Tammy noted the engineers are saying it can be done in 1 year the contractors are saying 2 years.

Motion to ask for an extension by: K. Bronson, 2nd by: A. Rossetto, All in Favor 3-0

Reggie commented if we don't get the extension and we don't get any money – how are we going to pay for the project? Tammy said 2025 is year 4 and 2026 is year 5, it depends on the date it was originally signed. J. Weagle said we signed an agreement to get the funds and it was defeated. Tammy will get the date it was signed.

f. Charter Franchise Agreement – Spectrum is a subsidiary of Charter. The franchise agreement gives the Board of Selectmen the ability to control what happens with the cable running through Town. There are some Towns that the franchise agreement says they get a percentage of the overall Town. Some will pass on all fees, but requires them to build throughout the Town. As an example, if someone on Ray Rd. wants Spectrum, they would have to run the line to the end of the drive and the user would pay to run it from the road to their house.

When the Town signed the original franchise agreement, there was zero that was in the agreement to the benefit of the Town, it simply let them run through. It expired quite a while ago, they have a new employee that found the previous agreement. K. Bronson said no, lets write up our own franchise agreement. Tammy said the charges will always be there; we will not have control over charges, but we do have control over the franchise agreement. There isn't a company out there that will eat that fee, if they have to pay us a franchise agreement, they will be charging the users their portion of it. It would be revenue that would offset taxes, instead of it coming out of taxpayers money we would have X amount of money coming from residents based on users. Someone on Ray Rd wouldn't get charged because it doesn't run out there. Any of the users in Town would have to pay.

Min commented they let it go so people wouldn't have to pay more. Al said he has Fidium for $50 - $60/month, he asked how dense the fiber optics is in Town. Tammy said it was supposed to be built out throughout the Town. Tammy said it has nothing to do with Fidium. This is only a contract with Spectrum. The users have a choice if they want Spectrum or Fidium depending on what's available

Motion to sign the franchise agreement by: K. Bronson
2nd by: A. Rossetto, All in Favor 3-0

Tammy made a recommendation of going back to them and negotiate what else is there, what else can they offer. Spectrum is going to stay in town; they won't pull out if we don't sign it. For example - we can say we want them to provide internet to all public buildings at no cost.

Motion to negotiate with the cable companies on the franchise agreement by: K. Bronson
2nd by: A. Rossetto, All in Favor 3-0

g. Right To Know: Public Meetings & Governmental Records Workshop - NHMA is putting this on, it's free. Tammy recommended the Board sign up and watch it. It's an online training.

h. Appointments – Kathy Wiles, these are the people that are up this year. Romy McMann – Zoning Alternate, 1 year; Gerry Crompton – Zoning, 1 year; Dale Covey – Conservation, 3 years; Mike Simino – Rec Comm, 3 years. Kathy contacted the following - Sean Durkin – Energy Comm., NO; John Normand – Conservation, NO; Winston Hawes – hasn't replied yet.

Motion to approve all the appointments by: K. Bronson
2nd by: A. Rossetto, All in Favor 3-0

Tammy said we will put out for letters of interest for those that said NO. For the Planning Board, last time we sent it out on the email tree and posted on the web-site. If we get a Face Book page up and running it can be on that as well. M. Kennet asked if an appointment sheet was done for Glenn? It's usually done yearly in April. Tammy said that changed last year, the Board decided it was just part of his job to be the Road Agent. Ashleigh Ryan has submitted a letter of interest to be a member on the Planning Board and is willing to be on the Zoning Board also. Clint Bramlett has said he was interested in the Planning Board but hasn't put it in writing. He is currently on the Zoning Board. Tammy further discussed, we can only have one person on both. He could resign from the Zoning and go to the Planning Board.

Motion to appoint Ashleigh Ryan as a member on the Planning Board
and Zoning Board by: K. Bronson, 2nd by: A. Rossetto, All in Favor 3-0

i. NBRC Grant – Tammy, we have been in discussions about a possible Public Safety building. All discussions held were sealed. Tammy has applied for a grant through NBRC for monies towards that. NBRC is a 75% – 25% match. They are one of few that will do an in kind match for the 25%. Example: If we have a painting party and the public comes to paint boards, we track who came and the hours, then come up with a reasonable hourly wages. Or someone donates a picnic table, it's the value of it that we count. She said we made it through round one of the grants and have been invited to do the full application. The Board has to give her permission to do it and provide the minutes approving it. R. Shannon asked what the grounds where for sealing the minutes, J. Weagle/T. Letson said Reputational for the seller.

Motion to allow Tammy Letson to go to round 2 for the NBRC grant by: K. Bronson
2nd by: A. Rossetto, All in Favor 3-0

j. Dugout – Mother Nature took out one of the dugouts at the small ballfield. They got a couple of quotes and it has been fixed. One of the businesses where we got the supplies gave us a nice discount. Tammy also heard that another business has stepped forward with a $1,000 donation. It will be announced at another meeting if that happens.

k. Building Permit – The form will be 2 pages / double sided. It doesn't change the cost of it but lays out the fees better. We have also asked the Department Heads to sign off on the permits. Tammy further explained the reasoning. The Board concurred.

l. Bank Accounts (2) – With a new selectman we need new signature cards to add Al Rossetto and take James Tierney off.

Motion to add Al Rossetto to the bank account signature cards and take James Tierney off the signature cards by: K. Bronson, 2nd by: J. Weagle, 2 in Favor; 1 Abstained

The State has an RSA that says any money given by the State cannot come into a bank account in which there are payments to lobbyists. The State now considers NHMA lobbyists. We pay our dues to NHMA out of the General Fund checking account. We should not be depositing any money received from the State into the General Fund until it's being spent. Tammy said most of what we get from the State is reimbursement of expenses that we've already had. If we have Highway Block Grant money it has to stay in its own bank account until completed. Tammy further discussed. J. Weagle asked if it needs to have a min balance. Tammy said no. It will be a negotiation between the Treasurer and the bank.

R. Shannon asked if the Town can opt out of NHMA? Yes we can but they provide free legal advice and training for us. T. Charron commented that all the Supervisors of the Checklist went to a training last year for new laws and rules. Tammy said we pay approx. $2,500 for their services.

Motion to open a new bank account for State funds by: K. Bronson
2nd by: A. Rossetto, All in Favor 3-0

m. Interim financing for the hill project – Tammy - we got quotes from a couple of banks for interim financing. There is a bank that is .05%, less than Union Bank but we have to go through an application process. It also goes through their Board, she feels we need to go through that process. She thinks Union Bank will offer it for just a tad higher because we're long standing, including having a loan with them. They're not going to make us go through that process. She would like the Board to be willing to say if it ends up that we can't get the other, will the Board vote that we can get our interim financing through Union Bank. J. Weagle asked if we checked with Union Bank to see if they would match the other bank. Tammy said she hasn't asked but she will. K. Bronson – what if the other bank's Board says no? Tammy noted that its interim financing, they know they will get the money back from USDA. We are capped at what we can spend because of the warrant article. DES pays us almost immediately, she further discussed payments to the contractor. We only need the interim financing for the $5,000,000 on the long term loan with USDA. K. Bronson asked why would a bank deny us? Tammy said because we don't have any money with that bank, they might not want to help a customer that doesn't keep their money at their bank.

Motion to go with Union Bank for interim financing by: K. Bronson
2nd by: A. Rossetto, All in Favor 3-0

M. Kennett – back to appointments – We swore Glenn in every year, she thinks it was RSA 231.62. The Town Manager at the time said it was voted that we appoint every year and can only be changed at Town Meeting; she suggested looking into it. J. Weagle said we will look into it and fix it if necessary.

n. Part-Time Position – for the Town Office, a part time position was put in the budget. A person who formally applied for the administrative assistant position is interested. (Mel Barney). Tammy is not recommending that we just hire her, it's an option. It's up to the Board on how they want to advertise for the position. J. Weagle said to put an ad in the Chronicle for 2 weeks. Min asked what the position duties are; Tammy said it depends on who it is, if the Board decides it will be Mel, in order for her to stay as the Treasurer we can't do anything financial for internal control purposes. Min said there isn't an assessing clerk, Tammy said that one of the main things this person would pick up is some of the outside duties; the A5's, for the charitable organizations, etc. Min said the assessing clerk used to do the Planning Board and Zoning Board, Tammy said that has been shifted to another position and will stay with that position.

8. Applications/Permits and Warrants:

a. Building Permits (2):

1. Map/Lot 236-005 – Paul Bouchard, 62 Dean Brook Dr. 40' Carport, and a 2' x 10' lean-to and handicap ramp.
   Motion to approve by: K. Bronson, 2nd by: A. Rossetto, All in Favor 3-0

2. Map/Lot 234-011 – Tim and Janice LaBounty – to place a 25'6" x 32' mobile home with walk out basement on an ICF foundation. Plan attached to permit.
   Motion to approve by: K. Bronson, 2nd by: A. Rossetto, All in Favor 3-0

Norm Cotter commented that Paul Bouchard doesn't own the land, he rents it. Tammy said he owns the trailer and rents the land. We've always had the trailer owner in charge of the permits. Norm said how can you tax someone if they don't own the land? Tammy explained the buildings are taxed to him and the MHP pays for the land. M. Kennett asked if the park has to approve this before the building permit is approved. Tammy said this permit was previously approved, this is to continue work that Bouchard had previously started.

b. Transfer Station Permits (3):

1. Map/Lot 251-009 – 56 Long View Drive. Elizabeth Joy, 158 Boulder Estates, Stafford. Fee has been paid.
   Motion to approve by: K. Bronson, 2nd by: A. Rossetto, All in Favor 3-0

2. Map/Lot 101-038 – Sherri & Patrick Ryan, 77 Maple St. Renewal, fee is paid.
   Motion to approve by: K. Bronson, 2nd by: A. Rossetto, All in Favor 3-0

3. Map/Lot 104-096 – Joe Iodice, 49 Hillside Ave – Renewal
   Motion to approve by: K. Bronson, 2nd by: A. Rossetto, All in Favor 3-0

4. Map/Lot –104-204, 104-203, 104-28 3- Diane Bissette, B7 Properties, Manchester, NH (3) 14, Goulet, 13 Goulet and 19 State St. Fee is paid.
   Motion to approve by: K. Bronson, 2nd by: A. Rossetto, All I Favor 3-0

c. Amusement Center License Renewal (1):

Map/Lot 102-020 – American Legion, 206 State St.
Motion to approve the Amusement Center License Renewal by: K. Bronson
2nd by: A. Rossetto, All in Favor 3-0

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9. **Public Comment:

- S. Dupont asked if the Town is aware that you hired a felon as a crossing guard at school? This person has a history of selling meth. Dupont doesn't feel that she's a good fit around the school. Her son goes to the elementary school and she doesn't want him around a drug dealer or someone that likes to steal catalytic converters, she is a Town nuisance; Dupont doesn't know how she was chosen for the position. K. Bronson asked if the person has paid their debt to society? S. Dupont said this person is a public nuisance. Weagle said we can't comment about employee's, when hired we know their background. S. Dupont said the Board should be very disappointed in hiring someone like that for the school system. That's ignorant to have kids around that kind of person.

  J. Weagle said we can't hire a person based on their past record. S. Dupont said the requirements for a crossing guard, is someone that doesn't sell drugs. That's common sense. K. Bronson asked if she's accusing her of selling meth? S. Dupont said it's on public record. Al asked if she has taken this to Peter Pelletier. S. Dupont had no comment. J. Fox also understands this same person attacked another woman (she didn't see it) that's on record and on video. Tammy said all the Town can comment on; it didn't happen on Town time so there is limited action that the Board can take on the incident. S. Dupont asked what about the fact that she sells meth? She hopes it gets resolved. J. Weagle said we have to be careful about what we say. Al said we will look into it. Dupont said the PD isn't going to do anything, they watched her beat up the mother in front of the kid. R. Shannon commented the next day the Police Chief put charges on the person.

- Pete Marshall said on trash day (Friday's) someone coming from the south is dropping off several bags of garbage at his house. J. Weagle said to try and get a picture. Pete said we are trying to keep an eye out for who is doing it. Al said Lancaster just changed the color of their bags. Pete said these bags are white.

- R. Shannon – re: Farmers Market, do you have to pay a fee to be part of that? J. Weagle said there is a fee that Rick charges, but he's not sure what it is. We don't charge non-profits to use the field. Shannon asked about insurance. Jim said the Granite Guild has insurance; but if there isn't insurance we sponsor it as a Town event.

- Norm asked when someone applies for a job, don't they need to fill out something? J. Weagle said we do a background check. R. Shannon asked who do you use for background checks. Is it the same company the PD uses from Rhode Island (that is a friend of Peters)? Or does he go with a proper company. In his opinion that's a little wanky!!

- Min asked Al if he is all set with email address for the Town. He said he thinks so, he has one for Building Inspector and another for Selectman. Min said whoever is updating the new web-site needs to update it, it still shows Jim Tierney.

- R. Shannon asked if the hours at the Town Office could be changed, 3:30 is too early. He doesn't have time to get there before they close. He believes government building are supposed to be 8:00 – 5:00. Can we drag it out to at least 4:00 pm. J. Weagle said the Tax Collector sets her own hours; the other departments set their hours. Usually, they are there until 4:30. K. Wiles said she can adjust her time when asked. Min said the Selectmen set the hours for every one except the Town Clerk. Tammy and Niki are there and available until 4:00 pm.

10. Announcements: Planning Board Meeting, 04/09/25, 6:15 pm - in the Town Office conference room.

11. Next Board Meeting Date: Monday, April 21, 2025 at 6:00 p.m.

12. Non-Public Session: (Pursuant to RSA 91-A:3, II (a)(d)(c):

Motion to go into non Public session by: K. Bronson
2nd by: A. Rossetto, All in Favor 3-0
Roll Call – J. Weagle – Yes; K. Bronson – Yes, A. Rossetto - Yes

Into Non Public session at 8:22 pm

a. Land Matter - Sealed
b. Resident Matter
c. Resident Matter
d. Resident Matter
e. Resident Matter
f. Resident Matter
g. Resident Matter
h. Employee Matter
i. Employee Matter
j. Employee Matter
k. IT Contract

Motion to come out of Non-Public session by: K. Bronson
2nd by: A. Rossetto, All in Favor 3-0

Out of Non-Public Session at 10:02 pm

Into Regular Session at 10:02 pm

Motion to seal section a on the Non-Public session by: K. Bronson
2nd by: A. Rossetto, All in Favor 3-0
Roll call – J. Weagle – Yes; K Bronson – Yes; A. Rossetto - Yes

Tammy advised that she received an emailed letter of interest from Shelia Smith while we were in the Non-public session for an open member position on the Planning Board. Currently, Shelia is an alternate.

Motion to appoint Shelia Smith to the Planning Board to fill the open member position by: A. Rossetto, 2nd by: K. Bronson, All in Favor 3-0

13. Adjournment:

Motion to adjourn by: K. Bronson, 2nd by: A. Rossetto, All in Favor 3-0

Meeting adjourned at 10:07 pm

Respectfully submitted

Rebecca St. Cyr, Minute Taker

*Agenda is subject to change
**Deadline for Agenda items is 12:00 noon on the Friday before scheduled business meeting (by vote of Board of Selectmen at 7/11/2005 meeting). This deadline may be amended by the Board of Selectmen at will (by vote of Board of Selectmen at 06/17/2024 meeting).

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Minutes approved by Northumberland Select Board Members on_____

X_____
Jim Weagle
Northumberland Select Board Chair

X_____
Keith Bronson
Northumberland Select Board Member

X_____
Alan Rossetto
Northumberland Select Board Member