Town of
Northumberland
Office of Selectmen
19 Main St
Groveton NH 03582
Phone (603) 636-1450
Fax (603) 636-6098
www.northumberlandnh.gov

Town of Northumberland
Board of Selectmen
Meeting Minutes
Date: Monday, June 2, 2025
Place: Town Meeting Room – 10 Station Square
Time: 6:00 P.M.

Board Members present: Keith Bronson, Al Rossetto
Others present: Glenn Cassady, Peter Pelletier, Bill Daisey, Pete Marshall, Norm Cotter, Deb Miles, Judy Fox, George Kenison, Kathy Wiles, Jim Tierney, Sheila Smith, C.R. Wheeler, Reggie & Terri Charron, Ryan Shannon, Jodi Paradis, Melissa Dano, Adrianne Dano, Erika, Kim, Andre Brasseur, Natalie, Marquis, Rebecca St. Cyr – Minute Taker

1. **Chairman Opens the Meeting –** K. Bronson opened the meeting at 6:00 pm

2. **Pledge of Allegiance -** All

3. **Acceptance of Minutes:** 05/19/2025

   Motion to accept the 05/19/25 minutes by: A. Rossetto
   2nd by: K. Bronson, All in Favor - 2-0

4. **Department Head Business: Highway/Water/Sewer**
   Highway – Glenn Cassady, Road Agent
   - Completed the street sweeping ourselves. The sweeper was still going to be a couple weeks out.
   - With all the rain – we worked on the dirt roads, the grader did Page Hill and then had to pause for 5 days due to rain and then did the rest.
   - Randy and Glenn got the chloride put on the roads.
   - The line paint came, Glenn will get the lines striped when we get good weather.
   - Started getting the pool ready; hopes to have it done to start filling by Wednesday.
   - The banners are up, with all the new one's we were able to double them up. They look great, people like to see them. Jodi said we have 82.
   - Wanted to start a sidewalk project, but the metal storage building will be delivered on June 16. We have a list of equipment to get. Each truck needs to be unloaded within approx. 2 hours or there are extra fees. Will start prepping the ground so the cement crew can come in. Glenn further discussed.
   - Glenn asked about vacations scheduled and coming up, who will approve them the requests? Usually, the supervisors sign off and then the Board signs off on them.
   - Glenn discussed meetings on the construction and not getting to all of them.

   Al asked if the pool still leaks. Yes, last year it was approx. 18,000 gal/day. Glenn said they made the Rec Committee aware of what needs to be done, it's been repaired several times over the years. Now it's the 6" lines that need to be fixed. Any repairs should be done after the pool closes in August. Glenn further discussed. Al asked if there is money in the budget for repairs? Glenn and Reggie didn't know for sure.

   Al asked who is assembling the building? Glenn said we don't know; but we will need a crane and/or a manlift. Glenn said this was part of the Safety Committee. The Supervisors were asked to step back and let the younger generation take hold of some of the projects because they had enough on their plate. Glenn doesn't want the metal to sit there. Reggie said there might be money in the building fund, not sure if there is any ARPA money left. Reggie could get Beattie to do the demo, there will be tipping fees and other costs

for that. The demo won't happen until the other one is up. Al asked if we should look for a company that does metal building assembly? Do we put it out to bid? Glenn said we could put it out to bid, it's all precut, with nuts and bolts. Glenn and Reggie will have to research further and report back.
R. Shannon asked what building we are talking about. It's a new storage building (40' x 60')that we've talked about at previous meetings which is to replace the old car wash building.

Water/Sewer – Reggie Charron, Superintendent

- Good news!! He has possibly secured a $60,000 grant with no match. That money will go to find unknowns, help with the LCR inventory (due Nov 1), etc. He talked to an engineer tonight and he has someone that will come up to see Reggie. He was given the grant by DES.
- June 16 – a leak detection will be in for 4 days to a week, some of the work will need to be at night due to the construction noise, etc. In 2014 we only found 4 leaks that were minor. He doesn't think we have anything major. On May 27 we have had a major leak between the Meeting House and Deagan Styles we lost approx. 9' of AC pipe 6". Reggie further discussed the repairs.
- Bart is very busy, Keith has been out, we hope to have him back soon. Reggie is having a day surgery soon, we will work around it.
- Hill Project – On Cumberland, Maple, Pike, High, Crow Hill, Pinette and some of Grand View Dr., we are running temporary water for the project. Once we start demo we will possibly break the water line(s). We want to make sure that water continually goes to the homes. Will do our best. They are running water, flushing the lines, chlorinating it, and testing for State regs re: bacteria. Then will start working to the homes. If there isn't an outside faucet, they will make one. It will be another week. The driller is coming in tomorrow will start at the lower end of Cumberland.
- Tomorrow Reggie will start doing bacterial samples for Groveton and Lost Nation.

Sewer

- Bart has been very busy trying to keep up with mowing, the leach field work is crazy, and the lagoon work, we are picking up the mess from the dredge.
- Had to pull a sewer pump in the Village; there was a full dish towel found in the pump.
- Dealing with regulatory stuff, the hill project is a nightmare and the project at the Coop near OSJL. All new sewer will be put into the park.

Al asked if the leak testing would be of any help near the pool. Until it's full no; Reggie said it doesn't have anything to do with the main system. Andre said he's ordered the adaptors for the trucks, they're on back order. He found a used one; but wants to be sure the main hydrants are not shut down before he gets it. (About a week.) Reggie discussed and thought it wouldn't be until next week, but there are other hydrants in the area.

5. Requested Agenda Matters:

a. Glow Party – Starlyn Dupont – K. Wiles said she stopped into the Town Office to talk about it. Kathy feels this needs to be put on hold. She talked with Wanda Cloutier and the Rec Committee meets next week.

K. Bronson read the announcement - State Street Sweets – Glow Party - June 19, 2025 – 7:00 pm – 9:00 pm. Live DJ, free glow sticks, vendors, food, ice cream, baked goods, family friendly fun. Wear bright colors and bring whatever you want to glow in the dark. There will be T-Shirts to purchase. It has been posted on Facebook.

K. Wiles said baseball will be over by then, the bathroom is an issue; the Rec Committee will put on their agenda. N. Marquis – where is it located? At the small ballfield. N. Marquis asked if they are required to have a bathroom or porta potty? K. Bronson said he would think so. The Rec isn't open at 7:00 pm.

Motion to table until the next meeting by: A. Rossetto, 2nd by: K. Bronson, All in Favor 2-0

6. Town Business:

a. Town Business – K. Bronson read a statement to address the meetings; what has been going on is unacceptable. A copy as written is included on Page 6.

b. Update On Hill Project – Reggie addressed earlier.

c. Meeting House Hours – Paul Raffenello ran the meeting house last year; he wants to know when he can open. He's available on Friday's and Sunday's. Rob Roby also offered to work some too. Paul said it's quite busy during the week. Al will check on all this and report back to the Board. R. Shannon thought he was open 4 times last year.

Paul can start anytime on Friday & Sundays. We appropriated for Paul and Rob in the budget. K. Bronson thought is was set up for 9:00 – 5:00 on the weekends. J. Tierney said he thinks there is a forth day for holidays that fall on a Monday. He doesn't remember what the pay scale was; it was probably to start Memorial Day weekend. They will review the budget for the amount and # of hours. K. Bronson said we will get in touch with Paul to get it started. Tierney also mentioned getting the porta potty delivered before opening it. D4 Rubbish didn't have any recommendations, but CDS or Go Time are local porta potty businesses.

d. Temporary Office Hours – Due to reduced staffing, starting June 5th until further notice, the temporary Town Office hours will be as follows: Monday, Tuesday, Wednesday, and Friday: 8:00 am – 3:30 pm., Thursday – closed. This covers the Town Clerk Office and the Admin office. It will be posted on the web-site.

Motion to accept the proposed hours by: K. Bronson
2nd by: A. Rossetto, All in Favor 2-0

e. Police Cruiser – K. Bronson reviewed the cost: $54, 956 - cruiser only, total $79,609.20; which was approved May 19 2025. We are temporarily going to have a shortage of police officers. N. Cotter suggested holding off until the force is built back up. K. Wiles asked how long the price is good for. Not sure. J. Tierney said mfg. change the prices every 3 months, the price will go up. Right now, we don't need it, it will sit there if candidates need to go through training (16 weeks). Al didn't think now is not the time to leave it sitting around and we don't have storage for it. T. Charron asked how long it takes to get it once ordered. P. Pelletier said if we have ordered when approved it wouldn't have been delivered until the end of July or August; there is some lag time.

C. Wheeler asked what the difference is between the $54,000 and the total of $79,609.20? K. Bronson said the difference is for all the equipment that goes into it ($24.125) – that's everything. P. Pelletier said we had discussed a J-One grant for the laptop, there's no point in accepting it now. The situation now was not foreseen when this was approved. It makes no sense to run the warranty down by buying it and putting in a garage. We are wasting money and warranty.

Motion to hold off on purchasing the new cruiser at this time by: A. Rossetto
2nd by: K. Bronson, All in Favor 2-0

f. Conservation Commission Oath – Clint Bramlet has filled out the paperwork, the Board needs to approve/appoint him.

Motion to appoint Clint Bramlet to the Conservation Commission by: A. Rossetto
2nd by: K. Bronson, All in Favor 2-0

7. Applications/Permits and Warrants:

a. Building Permits (3):

Map/Lot 107-083 – CB Management & West LLC, for renovations, sheet rock, insulation, upgrade plumbing and electric, a new kitchen and bathroom. Paid fee,

Motion to approve by: A. Rossetto, 2nd by: K. Bronson, All in Favor 2-0

Map/Lot 102-026 – Doris L. Russ-Strout, 174 State St., Advanced Metal Roofing, replacing roof on house only. Paid fee

Motion to approve by: A. Rossetto, 2nd by: K. Bronson, All in Favor 2-0

Map/Lot 214-032 – Jason Monley, 34 State St. 42' x 30' shop addition, add to the front of existing shop - 2 doors and lean-to roof 14' x 30'. Paid fee. Reggie noted that he made him aware of where the water line is and gave him pictures.
Motion to approve by: A. Rossetto, 2nd by: K. Bronson, All in Favor 2-0

b. Transfer Station Permits (2):
Map/Lot 251-011-05 – Renewal - Kevin and Jennifer Stetson, Longview Dr. Paid fee
Motion to approve by A. Rossetto, 2nd by: K. Bronson, All in Favor 2-0

Map/Lot 247-007 – Renewal - David Sirois, 30 Chelle Lane. Paid Fee
Motion to approve by: A. Rossetto, 2nd by: K. Bronson, All in Favor 2-0

c. Junkyard Permit (1):
Map/Lot 240-007 – Existing – Harold E Marshall, Jr. and/or Nancy C Marshall, Lancaster Rd. Paid fee.
Motion to approve by: A. Rossetto, 2nd by: K. Bronson, All in Favor 2-0

8. **Public Comment:

- R. Shannon asked if we can put a coat of paint on the covered bridge? The Beautification Committee – Jim Weagle, Courtney McLain were working on this. J. Tierney said there is a problem with it due to the lead paint; just by painting on it, the old paint will drop into the river. K. Wiles said that Tammy applied for a grant that didn't get approved. She applied for another one, not sure where that is. J. Tierney commented it was a $5,000,000 grant to do the whole thing and also build a gazebo. Ryan asked about the water line under it. Reggie said the line doesn't run under it any longer.

- C. Wheeler asked if they can fix the potholes on the west side of Grandview Drive; Glenn said they will go up and look at it tomorrow. Once the equipment goes over it he's not sure what it will be. The construction equipment will be going up around there. Discussion continued re: the project work and the flow of traffic.

- C. Wheeler said at Town Meeting he was told that $42,000 was allocated for ammunition for the PD, is that true? K. Wiles said the budget wasn't itemized it was a straight line budget. P. Pelletier said that we won't be buying any, but it was in the budget.

- R. Shannon asked if the PD is going to be on pause, who will be covering? K. Bronson said State Police. Ryan asked how long before it's back up and running? K. Bronson said as quick as we can.

- N. Marquis asked about the Non-Public session minutes are they available to see? K. Bronson said yes unless they are sealed.

- C. Wheeler asked if there has been any applicants for the open positions. There have been 3 apply. The admin position is full time, Tammy will help with the training.

9. Announcements:

10. Next Board Meeting Date: Monday, June 16, 2025 at 6:00 p.m.

11. Non-Public Session: (Pursuant to RSA 91-A:3, II (a):

Motion to go into Non-Public session by: A. Rossetto, 2nd by: K. Bronson, All in Favor 2-0

Into Non-Public session at 7:10 pm.

a. Employee Matter –
b. Employee Matter – Sealed

Motion to adjourn the Non-Public session by: A. Rossetto, 2nd by: K. Bronson, All in Favor 2-0

Out of Non-Public at 7:56 pm

Into Regular session at 7:56 pm

Motion to seal section b of the Non-Public session by: K. Bronson
2nd by: A. Rossetto, All in Favor 2-0
Roll Call – K. Bronson – Yes, A. Rossetto – Yes

No further business was discussed.

12. Adjournment:

Motion to adjourn by: A. Rossetto, 2nd by: K. Bronson, All in Favor 2-0

Meeting adjourned at 7:57 pm

Respectfully submitted,

Rebecca St. Cyr, Minute Taker

*Agenda is subject to change
**Deadline for Agenda items is 12:00 noon on the Friday before scheduled business meeting (by vote of Board of Selectmen at 7/11/2005 meeting). This deadline may be amended by the Board of Selectmen at will (by vote of Board of Selectmen at 06/17/2024 meeting).

All meetings of the Town of Northumberland Board of Select shall be open to the public by law, except as provided for by RSA 914, and/or for discussions with Town Counsel

In general, the public has no right to speak at an ordinary Selectmen's Meeting unless there is a specific "Public Participation" item on the agenda (see RSA 91-A:2).

Members of the public or any Town department head or outside agency wishing to discuss a matter(s) with the Board of Selectmen at a meeting must submit their request, including the subject matter to be discussed/ via mail, email, or phone call to the Selectmen' s office by 12.00 pm on the Friday prior to a scheduled meeting in order to be considered for placement on the agenda. Due to scheduling and time constraints, an item submitted is not guaranteed to be placed on the next meeting's agenda.

Rules Of Order for Regular Board of Selectmen Meetings - please be respectful to the following:

- The Selectmen have the option to limit public participation to only the formal "Public Participation" item designated on the agenda, o When a member of the public wishes to speak, they are to address only the Chairperson and wait for the Chairperson to acknowledge them. Addressing any other individual in attendance is prohibited. o The Board of Selectmen will not entertain public comments about specific individuals unless the Chairperson deems it appropriate.

  O Comments must be courteous. Personal remarks or accusatory comments are always out of order. Profanity, disorderly language, or gestures at meetings are prohibited.

  O The Chairperson has the right to set a time limit on public comments. Please be concise.

- Public Participation regarding items/subjects on the current agenda: Any member of the public who wishes to address the Board of Selectmen on an item on the current agenda shall make such requests to the Chairperson at the time when comments from the public are allowed.

- Public Participation regarding items that are not on the agenda: Any member of the public may address the Board of Selectmen at the time when comments from the public are allowed. After first stating their name and the subject of their comments, the Chairperson may then allow the comments. Following such comments, the Chairperson may place the matter on a future agenda or refer the matter to the Town Administrator or other official for investigation, report, or to take such actions as may be appropriate. Once the member of the public shares his/her comments, there will be no further public discussion on the subject until that future meeting.

- Bringing the meeting to a recess due to a disorderly person/public:

- If at any time during a Selectmen's meeting an individual, or multiple individuals, by their conduct prevent the selectmen from continuing their meeting, disallowing the chairperson to maintain order, or infringing on the rights of others to speak in an orderly manner, the chairman may order the removal of such an individual from said meeting. 117 N.H. 573 (1977) State v. Dominic.

- The chairman has the authority to order an individual from the room, See Attorney-General v. Remick 73 N.H. 25, 29, 58 A. 871, 873 (1904), Arrington v. Moore 31 Md. App. 448, 460-61, 358 A,2d 909, 916 (1976). Doggett v, Hooper 306 Mass, 129, 27 N.E.2d 737 (1940).

- If those individuals refuse to leave, the chairman then can properly ask for the assistance of the Northumberland Police Department in removing him/her. Arrington v. Moore, The chairman should specifically articulate the activity being engaged in by that individual as the cause for removal.

Minutes approved by Northumberland Select Board Members on_____

X_____
Jim Weagle
Northumberland Select Board Chair

X_____
Keith Bronson
Northumberland Select Board Member

X_____
Al Rossetto
Northumberland Select Board Member