Town of
Northumberland
Office of Selectmen
19 Main St
Groveton NH 03582
Phone (603) 636-1450
Fax (603) 636-6098

www.northumberlandnh.gov

Town of Northumberland
Board of Selectmen
Meeting Minutes - Draft
Date: Thursday December 4, 2025
Place: Town Meeting Room – 10 Station Square
Time: 1:00 P.M.

Board members present: Jim Weagle, Al Rossetto, Robin Irving
Others present: Glenn Cassady, Jim Gibson, Chris Wheeler, Sheila Smith, Michelle Randall, Rebecca St. Cyr – Minute Taker

1. **Chairman Opens the Meeting:** J. Weagle opened the meeting at 1:00 pm.

2. **Pledge of Allegiance: All**

3. **Budget Work Session**

   a. Highway – G. Cassady –

   Glenn reviewed each line item, most he recommended leaving the same and suggested adjustments to a few.

   Gravel – Robin asked about a 30% increase – Glenn explained and noted there is a contingency fund to cover the unexpected.

   Phones – Michelle discussed.

   Equipment Maintenance – doesn't anticipate anything big.

   Electricity – up to $3,200

   Fuel Oil – up to $3,300

   Electricity – stick with current plus $2,000 – $5,500.00

   Gasoline – up to $200.00 for the mowers.

   Vehicle Maintenance – increase to $15,000

   Salt – we average 15 loads.

   Paving – This year is was $20,000, there is still $100,000 in the CRF. Hoping to put in $100,000 again this year. When the hill project is done he would like to pave the whole hill, it was last done in 2003.

   Herman Savage Rd. – 5' culvert – Glenn will be having a conference call with FEMA soon.

This Institution Is An Equal Opportunity Provider And Employer

Bob Cat – It's a 2012, Glenn is looking at numbers to replace it. Just the machine is $48,000 – through Bob Cat. No one else makes a machine small enough. Working on a DES grant with Robin. The grant will cover maybe 50-60%.

Equipment CRF – the Board decides what goes in.

Plow trucks – Briefly discussed

Glenn said employees are concerned about the cost of health insurance, discussion ensued regarding same.

b. **Ambulance – Jim Gibson** – reviewed each line item, most stayed the same.

Phones – Michelle reviewed .

Discussed the broken window on the 3rd floor. Owner has been notified several times. We can't fix it – it's a liability.

Fuel surcharge / service charge – Jim discussed.

Robin asked about equipment in the ambulances - Power cots, Zoll monitors, cardiac compression units, etc. Jim reviewed.

There is a CRF for a new ambulance, we put money into it yearly. The rotation is 7-10 years.

c. **Planning/Zoning –** Master Plan – Al discussed – we need to get this done for grant purposes. It's recommended to update every 5 years. It was being worked on, we had a lot done through people that volunteered to help update it. The digital file is gone through the employee changes. It's expensive to hire an outside firm to update. Jim will try to reach out to the previous employee's that had access to the file.

Capital Improvement Plan – we don't have one.

Planning / Zoning – application fees should be kept separate. Jim further discussed.

The budget #'s will remain the same.

Building Inspector change to Zoning Inspector. – Al is not licensed which is the reason for the change to Zoning Inspector.

4. Adjournment:

Motion to adjourn by: A. Rossetto, 2nd by: R. Irving, All in Favor 3-0

Meeting adjourned at 2:40 pm.

*Agenda is subject to change

**Deadline for Agenda items is 12:00 noon on the Friday before scheduled business meeting (by vote of Board of Selectmen at 7/11/2005 meeting). This deadline may be amended by the Board of Selectmen at will (by vote of Board of Selectmen at 06/17/2024 meeting).

Minutes approved by Northumberland Select Board Members on_____

X_____ X_____

Jim Weagle
Northumberland Select Board Chairman

Robin Irving
Northumberland Select Board Vice Chairman

X_____

Alan Rossetto
Northumberland Select Board Member