Town of
Northumberland
Office of Selectmen
19 Main St
Groveton NH 03582
Phone (603) 636-1450
Fax (603) 636-6098

www.northumberlandnh.gov

Town of Northumberland
Board of Selectmen
Meeting Minutes - Draft
Date: Monday November 9, 2026
Place: Town Meeting Room – 10 Station Square
Time: 6:00 P.M.

Board Members present: Jim Tierney, Al Rossetto
Others present: Norman B. Cotter, Pete Marshall, Judy Fox, Romy McMann, Kathy Frechette, Lisa Riendeau-AVRRDD, Leo King - AVRRDD, Samantha Henry - AVRRDD, Bart & Nicole Merriam, Deb Miles, Debbie Montgomery, Chris Roberge, Michelle Randall, Terri Charron, Andre Brasseur, Rob Roby, Jim Gibson, Kyler Kenison, Rebecca St. Cyr - Minute Taker/Transcriber

1. **Chairman Opens the Meeting** - J. Tierney opened the meeting at 6:00 pm

2. **Pledge of Allegiance** - All

3. **Acceptance of Minutes: Monday, October 26, 2026 & Revised Minutes October 13, 2026**

   Motion to accept the revised 10/13/26 minutes by: A. Rossetto, 2nd by: J. Tierney, All in Favor 2-0

   Motion to accept the 10/26/26 minutes by: A. Rossetto, 2nd by: J. Tierney, All in Favor 2-0

   Update on Memorial - T. Charron said the new monument has be delivered, it's been covered and will be unveiled on 11/11. Everyone is invited to the breakfast at the Legion from 8:00 am - 10:30 am, there will be a ceremony at the monuments at 11:00 am.

   Terri said that Jeremy Brann wanted to request approval to bring the Howitzer down for the ceremony and then it will be taken back to the Legion. Terri discussed the location they are discussing to permanently place it at the monuments. They are also considering taking out the 2 bushes that are there and replacing them with something smaller.

4. **Department Head Business: PD/FD/EMS**

   Fire Department - Andre Brasseur, Fire Chief

   Since he last met with the Board there have been - 8 calls, 65 call YTD - 4 less than this time last year.

   11/22/26 - the Fireman's Assoc. will hold a breakfast at the Fire Station to help fund/raise money for NORAD, which is coming up.

   12/12/26 - Hayride

EMS - Jim Gibson, EMS Director

1. 2026 as of this printing at noon today, we have had 413 calls for service to date.

2. 2025 on this date we were at 377 calls for service.

3. Comstar report as of 11/09/2026, approx. $217,000.00. The next update will be on the 11th. This does not include payments made directly to the office or 2026 contract fees.

4. A2 goes in for tires and a front-end alignment this week. A1 will be going in after for an oil change and to track down the fuel leak.

5. Still running with low staff.

A. Rossetto asked Jim if all the calls from 911? We are considered a 96 - 97% Medicare/Medicaid town. Everything we get is based on that, So no and they don't pay enough to start the truck up. They talked a good game about the readjustment they were going to do for this year, but it really hasn't panned out. We get paid faster, but it's still below what's needed to break even.

Police Department - Kyler Kenison, Chief -
209 calls, we are still short staffed. State Police is covering when we are not on. We are still pretty busy.

Submitted a request to the Select Board for pistols - he's working on it.

Cellphones for the Department - he would like every Town employee to have a cell phone. Some are fielding calls on their personal phones. Each phone is $40.00 per month and the phone is free.

We put in our first round of the budget, it's pretty trim.

J. Tierney - for the phones, there's enough in the budget to cover them. It will come out of the cellular line on the budget. Chief Kenison said if we move forward with the pistols, he can get them in approx. 2 weeks, he discussed further. J. Tierney said we need to stay within the Town's budget through Dec 31. He further discussed the budget and updated some of the lines. IT services - the bill comes to the office and hasn't been allocated out to the departments. We were paying for more users than we had, we have part time users that they consider full time users. Next year's budget will reflect each department and what they use. M. Randal said there were multiple questions about servers, there are 8 virtual servers, she further discussed. It was recommended that we have a dual server back up. Michelle further discussed.

Chief Kenison will need to review in 2027 to see what he will be doing in 2028, it's at the end of its life. The software is not going to be updated. Kenison just bought a warranty that is good through Dec 31, 2027. J. Tierney talked about putting it on the warrant

K. Frechette gave a big kudos to the PD, EMS & Fire for the escort for the GHS Girls Soccer team; they were runners up in the Div IV State Championship on November 2.

5. Requested Agenda Matters:

a. AVRRDD Presentation - Lisa Riendeau, Regional Director - AVRRD. The Town of Northumberland joined in October 1989. Leo King, Manager of Transfer Station, Samantha Henry,

AVRRD owns the Mt. Carberry Landfill as well as the AVRRD facility on Route 110. Al Rossetto is on their Board. The Board set's the tipping fee. The District towns are Jefferson, Randolph, Gorham, Berlin, Milan, Dummer, Errol, Stark, Northumberland, and the unincorporated places of Coos County. We ask the district communities to bring all their waste to us except metals.

On the Transfer Station side, there is a lot of things the district pays, as a Town we don't pay anything. Scrap metal/ appliances that don't include refrigerants that can be brought to Mt. Carberry. Clean scrap

wood, we grind that about twice a year. When we grind the clean wood, we have to test for asbestos as well as lead paint. Once it passed those tests, we're able to recycle that material and we use it as cover up at the Mount Carberry landfill.

We are promoting recycling at the facility, propane tanks, electronics, etc. Lithium Ion Batteries are banned from going into the landfill, there is a cost to dispose of them. Vape pens are a hot topic and cost a lot to get rid of them. Cellphones, car batteries, the cost of some items are passed back to the Towns. A 5 gallon pail of vape pens costs approx. $500.00 to get rid of.

The last 2 years the Board decided to drop the tipping fee that goes back to the Towns that belongs to the District. We have a hazardous waste day. There is a lot of benefits by being part of the District.

Q&A

A. Rossetto -

How many tons of trash did the Town of Northumberland bring in last year? Approx. x x x xx
How does our tipping fee compare to other towns that are not members? Lisa doesn't discuss but we are getting a deal. Lisa said $55.00/ton for the District Communities. The tipping fee has decreased over the past years. It was $67.00.
The landfill life span is estimated to 2045. Lisa said we have a new cell she further discussed.

Lisa added if there are any questions, reach out. We also have a website with a lot of information. A lot bring waste oil, which AVRRD burns, latex paint, etc.

b. Update on Memorial - see above

6. Town Business:

a. Letter of Interest – Select Board - Letters of interest from 4 people. Between now and Thursday 11/12, there will be another Board meeting to discuss only this topic. J. Tierney still needs to talk to some of the candidates. Jerry Crompton, Robin Irving, Chris Roberge, Jim Weagle.

b. Upcoming Holiday Hours -

Thanksgiving Holiday:

Wednesday, November 25 - Offices will be open from 8:00 am to 3.30 pm
Thursday, November 26 - Thanksgiving - Closed
Friday, November 27 - the day after Thanksgiving - Closed

Christmas Holiday:

Thursday, December 24th, the offices will be open from 8:00 am - 12:00 noon
Friday, December 25th - Closed

New Years Holiday:

Thursday, December 31 - open 8:00 am - 12:00 noon
Friday - January 1, 2027 - New Year's Day - Closed

c. Building Committee – Transfer funds from CRF. This is to authorize the transfer of $15,000, M. Randall reviewed the Building CRF balance. Romy noted that we need to pay for the demo of the car wash building as well. AR further discussed the engineering. Michelle noted at the end of October there was $52,000+ in the fund. J. Tierney said part of the balance came out for asbestos removal. Romy said there was money taken out of the fund - $17,000 and $19,000 and further explained. The $5,000 contribution was approved at Town Meeting.

Motion to approve the Transfer of funds if funds are available to cover the Beattie bill and this bill. If the total amount of funds aren't available, transfer what you can by: J. Tierney
2nd by: A. Rossetto, All in Favor 2-0

7. Applications/Permits and Warrants:

a. Non-Resident Transfer Station Permit; N/A

b. Abatement: #104-033-00-00 - Town of Northumberland, 76 State St., this is to abate the sewer portion of the bill by approx. $5,544. Water was for refilling the pool as needed, it didn't go into the sewer system, doesn't include any demand fees.

Motion to approve the abatement for the pool by: A. Rossetto, 2nd by: J. Tierney, All in Favor 2-0

8. **Public Comment:

- A request was received from Dave Auger to put Wayne Montgomery back on the Energy Committee

  Motion to approve adding W. Montgomery to the Energy Committee by: A. Rossetto
  2nd by: J. Tierney, All in Favor 2-0

  Motion to approve adding Rob Roby on the Public Safety Building Committee by: J. Tierney
  2nd by: A. Rossetto, All in Favor 2-0

  Romy listed the Building Committee members. There are 6 with Rob - Sam Oaks, Robin Irving, Pete Marshall, Jeremy Brann, Eric Brown, and Mario is an alternate.

- K. Frechette asked about the Zoning Permits, if we don't have one how do you know for assessing. A. Rossetto said Atty Malaguti is involved and has reviewed the ordinance. It needs to be updated and presented at Town Meeting for voter approval. Currently we are not issuing permits however people can do what they need to. J. Tierney noted that in the meantime people still need to follow the rules. If you see something, say something so we can check it out and/or have the assessors check it out.

- K. Frechette - The paving on Maple St has been done, will the sign be put back up? J. Tierney wasn't sure if they would put it up or the Town crew. Andre noted the sign at Hillside and Second St. fell over, he talked to DeFelice who said that there will be new signs eventually. Jim T. is meeting with M. Duffy on Thursday and will discuss.

- K. Frechette - people need to stop putting garbage on the street (State St.)

- M. Randall met with FEMA and DES regarding Herman Savage. MA Bean's proposal and a time-extension request were submitted to FEMA. FEMA and DES supported the proposed bridge's scope and size but required engineering services and permitting for the Tier 3 stream crossing. FEMA would not fund construction without those requirements being met. J. Tierney noted MA Bean's $180,000 proposal and asked about engineering costs. M. Randall explained that FEMA and DES accepted the existing H&H study and MA Bean's documentation, although Weston & Sampson had proposed a new study.

  J. Tierney noted that the study had already been paid for. M. Randall said it's dated from the original incident in 2023 or 2024 and proposed sending Weston & Sampson the contractor's scope of work to request engineering and permitting services without repeating the study. J. Tierney requested a lower engineering quote, noting the proposed $118,000 cost, and suggested contacting HEB if Weston & Sampson would not revise its pricing.

  M. Randall raised Kevin McKinnon, Hill Project engineer as a possible alternative if Weston and Sampson wouldn't accept the existing study or provide a more realistic quote. Michelle noted that Steve LaFrance had offered assistance but would not handle DES permitting. She believes Kevin works for Horizons.
  A. Brasseur added that Kevin McKinnon is not an engineer, he represented the engineering firm but was not a technical engineer. J. Tierney believed Kevin served as clerk of the works and could not provide the required engineering services.

J. Tierney proposed obtaining Weston and Sampson's response before approaching another firm.

9. Announcements:

10. Next Board Meeting Date: November 23, 2026 - 6:00 pm

Thursday - November 12 - 6:00 pm Board meeting to appoint a new Selectman.

11. Non-Public Session: (Pursuant to RSA 91-A:3, II (a)(b)(c):

Motion to go into Non-Public session by: A. Rossetto, 2nd by: J. Tierney, All in Favor 2-0
Roll Call: J. Tierney - Yes, A. Rossetto - Yes

Into Non-Public session at 7:09 pm

a. Residential Matter
b. Personnel Matter - SEALED
c. Resident Matter
d. Resident Matter

Motion to come out of Non-Public session by: A. Rossetto, 2nd by: J. Tierney, All in Favor 2-0

Out of Non-Public session at 8:15 pm

Into Regular session at 8:15 pm

Motion to seal section b for reputational purposes by: J. Tierney
2nd by: A. Rossetto, All in Favor 2-0
Roll Call - J. Tierney - Yes, A. Rossetto - Yes

12. Adjournment:

Motion to adjourn by: A. Rossetto, 2nd by: J. Tierney, All in Favor 2-0

Meeting adjourned at 8:16 pm

Respectfully submitted,

Rebecca St. Cyr, Minute Taker/Transcriber

*Agenda is subject to change
**Deadline for Agenda items is 12:00 noon on the Friday before scheduled business meeting (by vote of Board of Selectmen at 7/11/2005 meeting). This deadline may be amended by the Board of Selectmen at will (by vote of Board of Selectmen at 06/17/2024 meeting).

This Institution Is An Equal Opportunity Provider And Employer

Minutes approved by Northumberland Select Board Members on_____

X_____

James Tierney
Northumberland Select Board Chair

X_____

Alan Rossetto
Northumberland Select Board Member

X_____

Vacant
Northumberland Select Board Member